



## INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H. L. Roy Building, Raja Subodh Chandra Mullick Road, Kolkata – 700032

Ref.No. AG/A-4/2025

Date: 25.11.2025

### SEVENTY-EIGHTH ANNUAL GENERAL MEETING

#### NOTICE

Dear Member,

NOTICE is hereby given that the Seventy-Eighth Annual General Meeting of the Indian Institute of Chemical Engineers (IIChE) will be held on 27th December, 2025 at 18:00 hours at Annamalai University, Annamalainagar, Tamilnadu, to transact the following business: -

0. Condolence
1. To confirm the Minutes of the Seventy-Seventh Annual General Meeting of the Institute held on December 27, 2024 at IT Park, Ground Floor, Video Conference Room, NIT Jalandhar (**Annexure –I**).
2. To consider and adopt the Annual Report for 2024-2025 (from 01.04.2024 to 31.03.2025)
3. To consider and adopt the Statement of Accounts of the Institute for the year ended on March 31, 2025.
4. To take a final decision on the status of RCs (Hyderabad, Durgapur, Dehradun, Paradeep, Roorkee, Pondicherry, Goa, Haldia, Kochi, Lucknow, Srinagar, Patna, and Sriharikota) in respect of non-receipt of audited Annual Accounts.
5. To appoint Auditors for 2025-2026 (IIChE Headquarters Accounts and IIChE Consolidated Accounts) and to fix their remuneration. The term of current auditor M/s Chowdhury, Roy and Associates expires on 31.12.2025 and they are eligible for reappointment for another two more years. They have offered their willingness to continue as per existing terms & conditions of reappointment.
6. To ratify the fees for Student Membership, Life Associate Membership and Life Membership.
7. To announce the names of the members elected to the Council for 2026 – 28 in the vacancies caused by retirement.
8. To consider any other business with the permission of the Chair.
9. Felicitations of out-going Council Members.

**NB:** You are requested to kindly make it convenient to attend the meeting. This AGM Notice (2025) along with the minutes of AGM 2024 are available at [iiche.org.in](http://iiche.org.in).

**Prof. Sunil Baran Kuila**  
Honorary Secretary

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- Note:** Extract from the Constitution (Rules & Regulations) of the Institute concerning “General Meetings of the Institute” is given below for ready reference:-
32. **General Meetings of the Institute:**
- 32.1 An Annual General Meeting shall as a rule be held within nine months from the end of every financial year. Notice convening the Meeting should be issued to Members at least one month in advance indicating the date, time and venue of the Meeting and the agenda of business to be transacted. The Annual Report of the Institute together with the audited statement of accounts for the preceding financial year shall be presented by the Council and be considered by the Meeting. Resolutions emanating from the Council shall be discussed and voted upon. The Auditor for the next year shall be appointed in the Annual General Meeting and the Auditor’s remunerations shall also be fixed. Resolutions submitted by Corporate Members shall then be discussed and voted upon. All resolutions to be moved by Corporate Members must be proposed by one and supported by at least two Corporate Members and must be submitted in writing to the Secretary to reach at least fourteen days before the date of the Annual General Meeting.
- 32.2 The President and the Council shall have the powers to accept or reject any such resolution to be moved. After the business on the Agenda is completed, any Corporate Member may move a resolution on any matter of importance and urgency subject to the permission of the Chairman of the Meeting. All resolutions moved at the Annual General Meeting must be seconded before they can be discussed and voted on.
- 32.3 The names of the Members elected to the new Council shall be announced at the Annual General Meeting.
- 32.4 All Corporate Members whose subscriptions have been fully paid by the 31<sup>st</sup> March of the financial year to which the annual Meeting pertains shall be eligible to vote on matters discussed at the General Meeting.
- 32.5 All the resolutions shall be passed in the Annual General Meeting with simple majority.
- 32.6 Thirty Corporate Members of the Institute shall constitute a quorum for the Annual General Meeting. If there is no quorum, the Meeting shall be adjourned and called after a gap of 15 minutes.



Indian Institute of Chemical Engineers  
Dr. H.L. Roy Building, Jadavpur University Campus  
Kolkata 700 032

Ref. No. AG/AGM-2024/

27.12.2024

## MINUTES OF THE SEVENTY-SEVENTH ANNUAL GENERAL MEETING

Venue: IT Park, Ground Floor, Video Conference Room,  
National Institute of Technology, Jalandhar

Date & Time: 27.12.2024; 18:00 hr.

### Members Present

Corporate Members present: **44** (forty-four) in the AGM as mentioned at the **Annexure- A**

President, Mr. Sunil Indulal Thakar called the meeting to order and chaired the meeting.

### 0.0 Condolence

The members, present, observed silence for two minutes to pay homage to the following members passed away during the year:

Name of the Member	Membership No.
Prof. D. S. De	(LM 06513)
Prof. D. N. Ghosh	(LM-01015)
Prof. Ch. V.R. Murthy	(LF-05809)
Mr Suresh Farsinavis	(LM-03511)

### 1.0 Confirmation of the Minutes of the Seventy-sixth Annual General Meeting of the Institute.

The minutes of the 76<sup>th</sup> (Seventy-sixth) Annual General Meeting (AGM), held on 27.12.2023 at Heritage Institute of Technology, Kolkata were confirmed, as proposed by Prof. Parag Gogate and seconded by Prof. M.V. Rao.

### 2.0 Consideration and Adoption of the Annual Report for 2023-2024 (from 01.04.2023 to 31.03.2024)

The Honorary Secretary, Prof. Sunil Baran Kuila provided a comprehensive overview of the activity reports from the Headquarters, Regional Centres, and Student Chapters for the year 2024 to the members. Additionally, he outlined the highlights from the Council Meetings and the Sub-committee Meetings, held throughout the year.

The AGM unanimously approved the Annual Report and the Audited Statement of Accounts of IICChE, as proposed by Dr. T.L. Prasad and seconded by Prof. M.S. Rao.

Emphasizing the importance of submitting the reports timely, the Honorary Secretary urged all Regional Centres to put forward their annual reports, including audited financial reports, within the designated timeframe as set by the Headquarters.

**3.0 Consideration and Adoption of the Audited Statement of Accounts of the Institute for the year ended 31.3.2024.**

The Honorary Secretary presented details from the Audited Accounts for the year ended on 31.3.2024, covering aspects, such as, Total Income, Total Expenditure, Net Surplus, and Net Profit Ratio for both Consolidated and IChE Headquarters accounts.

The AGM unanimously approved the Audited Statement of Accounts of IChE, as proposed by Mr. Dhawal Saxena and seconded by Mr. K. Sadanand.

**4.0 Decision on the following RCs in respect of non-receipt of their audited accounts: (Chennai, Coimbatore, Hyderabad, Durgapur, Annamalai Neyveli, Dehradun, Nagpur, Paradeep, Roorkee, Pondicherry, Goa, Doaba, Haldia ,Kochi, Lucknow, Srinagar, Patna, Rourkela, and Sriharikota)**

The Annamalai Regional Centre promised to take the necessary action shortly. Coimbatore Regional Centre promised to submit the auditor accounts within one month. Other Regional Centres were reminded to submit their audited accounts immediately.

**5.0 Appointment of Auditors for 2024-25 and fixation of their remuneration**

The three-year term for the current auditors, MARP & ASSOCIATES, Chartered Accountants, 20B, Abdul Hamid Street, 5<sup>th</sup> Floor, Room No. – 15, Kolkata – 700 069, has been completed. Accordingly, the AGM passed a resolution to initiate the process for appointing a new audit firm.

**6.0 Ratification of the Council decision regarding the fees for Life Fellowship**

The AGM decided not to raise the IChE Fellowship fees for the present year. However, the members agreed to undertake restructuring of the fee structure and the criteria for Fellowship as per a format, recommended by Prof. G.D. Yadav. This format was already discussed and adopted in the 6<sup>th</sup> Council meeting (2024).

**7.0 Announcement of newly elected Council Members for the period 2025-27**

President, IChE, announced the names of the newly elected Council Members and welcomed them to the Council for 2025-27.

**8.0 Any other matter(s)**

No other matter was discussed.

**9.0 Felicitation of out-going Council Members.**

The members present at the AGM conveyed their gratitude to the President and the outgoing Council Members for the services rendered by them during the year towards the growth of the Institute.

The meeting ended with a vote of thanks to the Chair.

Sd/-

**Sunil Baran Kuila**  
Honorary Secretary

Sd/-

**Sunil Indulal Thakar**  
President & Chairman

**List of Corporate Members present at  
77<sup>th</sup> (Seventy-seventh) Annual General Meeting, IICHe 2024**

Members who were present at the meeting					
Sl. No.	Name	Membership No.	Sl. No.	Name	Membership No.
1	Dr. B.A. Bhanvase	LF 38183	23	Dr Siddhartha Mukherjee	LF 08451
2	Dr. Rupak Kishor	LM 71388	24	Dr. Hemant Balsora	LM 72372
3	Prof. Chiranjeeb Bhattaharjee	LM 10551	25	Prof. Anil Verma	LF 23114
4	Dr. Mithilesh Kumar Jha	LF 09764	26	Dr. V. Sangeetha	LM 73787
5	Dr. S. Altaf Hussain	LM 48598	27	Ms. K. Kalaivani	LAM 73793
6	Mr. Ch. Appa Rao	LAM 38808	28.	Mr. Shashikant Pokale	LM 15602
7	Dr. M. Venkateswara Rao	LF 6492	29.	Mr. S.I. Thaker	LM 16552
8	Dr. S.V.A.R. Sastry	LM 31839	30.	Prof. G.D. Yadav	LF 6738
9	Prof. Shishir Sinha	LM 12188	31.	Mr. Dhawal Saxena	LM 43343
10	Prof. K.A. Badarinarayan	LM 22739	32.	Smt. Sheela	LM 10864
11	Dr. Prasad T.L. Gupta	LF 9599	33.	Mr. M.S. Rao	LM 13568
12	Prof. K.S. Rajanandam	LF 07327	34.	Mr. Avijit Maiti	LM 56780
13	Prof. M. Rajasimman	LM 07327	35.	Mr. Kulamani Parida	LF 12052
14	Mr. Biswanath Chattopadhyay	LF 59708	36.	Prof. Ajay K. Dalai	LF 27349
15	Prof. Pramod Kumar	LM 8105	37.	Mr. K. Sadanand	LF 09242
16	Prof. R.K. Trivedi	LM 30960	38.	Mr. Praveen Saxena	LF 24415
17	Prof. P.R. Gogate	LM 27350	39.	Prof. Madhu Agarwal	LF 40031
18	Ms. Prajakta A. Gavane	LAM 73295	40.	Prof. Ajay Bansal	LF 11337
19	Dr. G. Mugaishudeen	LAM 73786	41.	Dr. Ranjana Das	LM 36766
20	Mr. R. Sathish Raam	LM 63645	42.	Mr. D. Nagaphoni Sai Kumar	LAM 73186
21	Dr. Utkarsh Maheshwari	LM 38850	43.	Dr. Sunil Baran Kuila	LAM 30901
22	Dr. Somak Jyoti Sahu	LM 37867	44.	Dr. Avijit Ghosh	LM 50202